

# Terms and Conditions English Shariah Course

Daar Aisha is dedicated to the effective transmission of Sacred Knowledge and to spreading the light and wisdom of Prophetic truth to all who seek it.

Dedication and due diligence in acquiring Sacred Knowledge has been the hallmark of true scholarship throughout the ages.

In order to achieve the greatest benefit in your quest for Sacred Knowledge, and for us to be able to fulfill the Sacred Trust (*Amanah*) that Allah Most High seeks from us, it is important for our students to adhere to the following agreement.

#### ATTENDANCE

Attendance and punctuality are vital for a student of knowledge.

Students must notify the administration office if they are going to be absent from their studies for any extended period of time due to illness or travel or any other reason.

Students may choose to defer their studies but must complete their Shariah Course within five years of commencement.

## **TUITION FEES**

Daar Aisha College is an independent organization. In order to continue serving the community effectively, it is essential for our students to be diligent and efficient in discharging their responsibilities.

## **Registration Fee**

A registration fee of \$25 payable annually per student (not per course) upon registration. The registration fee is non-refundable.

# **Tuition Fees**

Fees are due at the beginning of each term and ensures timely access to your course.

Students will be required to register for their course on a term by term basis prior to the commencement of each term. As such, students will <u>not</u> be automatically enrolled and will need to register for each term.

There are only two modes of payment for fees:

- 1. Term fees paid in advance: Cash, Cheque, Eftpos, Direct Deposit or Internet Banking.
- 2. Instalments via Ezi Debit; the Ezi Debit form is available from the administration office.

#### Cancellation & Refund

Fees are refundable & transferable up to 7 days prior to the commencement of the course, however a cancellation fee of \$20 applies.

Fees are non-refundable and non transferrable from 7 days prior to the commencement of the course

## DISCONTINUATION OF STUDIES

If a student wishes to discontinue or defer their studies, they must complete the discontinuation form [available at the administration office]. Submission of the form by the student is the only official confirmation of discontinuation. Discontinuation is effective end of term.

Where Ezidebit is the option for payment, debits will continue until the Term fee is paid in full.

As per policy for all educational institutions; Tuition Fees are payable for the duration of time that a student is registered at Daar Aisha College including days of absence.

# LEARNING MANAGEMENT SYSTEM (MOODLE)

Students who access Daar Aisha classes using Moodle are entrusted to neither share their account details, nor access their course with unregistered users.

This trust also extends to upholding the requests of Daar Aisha teachers by ensuring that no males can view or hear the classes in progress.

Students who opt to attend Daar Aisha in person will <u>still</u> require a Moodle account to gain access to class recordings.

Recordings are available and accessible for a specific period, once the specified period expires the recordings are deleted and will not be available beyond that date. Date of expiry for each course will be announced with ample notice given to students.

#### PERSONAL INFORMATION

Daar Aisha College ensures that your private information is not shared with anyone else without your consent as per the Privacy Act (1988).

## CONDITIONS OF REGISTRATION

Your Registration at Daar Aisha College will be complete once we receive your signed and completed registration form, signed and completed policy, required fees and a photo.

## NON DISTRIBUTION OF ADVERTISING MATERIAL

Daar Aisha College is an educational institution dedicated solely to the dissemination of Sacred Knowledge and to fostering the compassionate spirit of Islam.

To this end, students are asked not to distribute any advertising material or leaflets, sell or buy material goods and not promote factional or other group ideologies that contribute to division in the Ummah.

May	' Allah	[Most	High]	continu	ıe to ill	lumina	te your	path	in you	r qu	iest for	Sacr	ed Kr	nowledg	e
	A	s the P	rophe	t [may t	he pea	ice and	saluta	tions	of Alla	h be	e upon	him]	said:		

Whoever seeks a path to S	Whoever seeks a path to Sacred Knowledge Allah will ease for them a path to Jannah'								
I	have read the Daar Aisha College school policy								
(Full Name - Printed)	as outlined above and agree to its terms and conditions								
Signature:	Date:								